

KVKK APPLICATION FORM

GENERAL DESCRIPTIONS

Applicants "), defined as relevant persons in the Personal Data Protection Law No. 6698 (" **Law** "), are granted the right to submit certain requests to data controllers regarding the processing of their personal data in Article 11 of the Law.

Güven Makina Kalıp Metal Plastik San. is the data controller in accordance with the first paragraph of Article 13 of the Law. Tic. Ltd. Ltd. (" **Güven Kalıp** ") Applications regarding these rights must be submitted in writing.

In this context , you can submit your applications to **Güven Kalıp** “in writing” by **printing out this form; After filling out the form** , you can submit a copy with a wet signature personally or through a notary to the address **İkitelli Organized Industrial Zone Metal-İş Industrial Site 5.Blok No:23 İkitelli Başakşehir/İSTANBUL .**

If another application method is determined and announced by the Board, announcements regarding these methods will be made available at <https://www.guvenkalip.com.tr/> It will be done via the website.

To **Güven Kalıp** Your submitted applications will be sent to Güven Kalıp, depending on the nature of the request, in accordance with the 2nd paragraph of Article 13 of the **Law** . It will be answered within 30 (thirty) days from the date of receipt. The answers given by **Güven Kalıp** will be delivered to you in writing or electronically in accordance with Article 13 of the Law.

If your application requires an additional cost, you will be required to pay the fee determined by the Communiqué on Application Procedures and Principles to the Data Controller issued by the Personal Data Protection Board. If a written response is given to your application, no fee will be charged for the first 10 (ten) pages, and a processing fee of 1 TL will be charged for each page over 10 (ten) pages. If the answer to your application is given on a recording medium such as a CD or flash memory, you will be charged a fee equal to the cost of the recording medium.

Güven Kalıp reserves the right to make changes regarding the Board's decision regarding the application procedures or the legal regulations to be issued in the future.

A. Contact Information of the Applicant

Name:	
Last name:	
TC Identification number:	
Phone number:	
Email:	
Address:	

B. Applicant's relationship with Güven Kalıp Relationship with

Please indicate your relationship with **Güven Kalıp** . (customer, business partner, employee candidate, former employee, third party company employee, etc.)

<input type="checkbox"/> Customer <input type="checkbox"/> Employee Candidate <input type="checkbox"/> Former Employee Former Intern	<input type="checkbox"/> Business partner <input type="checkbox"/> Third Party Company Employee <input type="checkbox"/> Other :.....	
<i>***If you are a former employee, please fill in the sections below.</i> Years you worked:..... Unit you work in:.....	<i>***If you are an employee candidate, please fill in the following sections.</i> Date you applied for the job:..... How to apply for a job:.....	<i>***If you are a third party company employee, please fill in the following sections.</i> Title of the company you work for:..... Position you work in:.....

C. Details Regarding Your Request Within the Scope of the Law

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